

Multicultural Academy Board of Directors
Regular Meeting Minutes
July 27, 2012 3:00 pm

I. Meeting Call to Order

The meeting was called to order at 3:00 p. m. at 5550 Platt Road, Ann Arbor.

II. Roll Call

Present:

Dr. Khalil Samaha-President
Richard DeBacker-Secretary
Shafik Khalil-Vice President
Yameen Jaffer- Trustee

Also Present:

KC Farha-UMC
LaTasha Mitchell-Board Recorder
Angela Luck-UMC
Vincent Buccrirosso-UMC
Geroge Butler-Counsel
Brian O'Reilly-Croskey, Lanni and Company
Pat Vector-Bay Mills
Glenn Bachman-National Institute

III. Approval of Agenda

Motion by Richard Debacker, supported by Shafik Khalil that the agenda be approved. Motion passed unanimously.

IV. Approval of Minutes

Motion by Richard DeBacker, and second by Shafik Khalil to approve the June 21, 2012 Regular Meeting Minutes. The motion passed unanimously.

V. Correspondence

None.

It was determined by the board that the resolution for the board policies would be rescheduled for the August board meeting.

Reporting

A. Universal Management, ESP

2011-2012 Compliance Calendar

Ron Helmer sent an e-mail stating that all compliance documents were submitted for the school year.

Professional Development

Professional Development has been scheduled for returning staff beginning August 20th. Some topics include: Positive Behavior Support, Crisis Intervention Training, CPR/First Aide Training, Cultural Diversity, Curriculum, and Digging into Data.

Title Drawdowns

Drawdowns have taken place for July.

REAP Grant

Updated information regarding the REAP Grant has been submitted to the US Department of Education.

Bay Mills Compliance Binders

New binders have been developed for compliance. Changes have been made to accommodate the guidelines from Bay Mills.

Personnel Activity Report (PARS)

Updates have been made to the PARS to reflect state and federal funding.

Personnel Files

Updates have been made to all personnel files and updated paperwork has been placed in the new employee folders.

31A At Risk Funding

Conversations with the MDE At Risk Rep have taken place. Guidelines and clarification of allowable expenses were discussed.

Clock Hour Report

The MDE has delayed the deadline for the Clock Hour Report due to difficulties with their system. Waiting to get the green light from the MDE before the report can be completed.

July-August Compliance Calendar

July	Due Date	Date Submitted
Board Agenda - July (5 Days Before Meeting)	7/23	7/23
Notification that 2012-13 Budget Details were posted to Website	7/15	7/8
DS 4168 Report of Days & Hours	7/15	Deadline extended by MDE
School Calendar for 2011-2012	7/15	6/25
Fourth Quarter Financial Statement from 2011-2012	7/31	7/24
Approved Board Minutes & Attachments - June (10 Days After Approved)	8/1	
August	Due Date	Date Submitted
Board Agenda - August (5 Days Before Meeting)	8/18	
List of Board Members Terms & Positions	8/1	
CIMS Determination Report	8/1	6/25
2010-2011 School Report Card (if not available by June 30)	8/15	6/20
Annual Education Report, Notice to Public, Posting to Website with Local Cover Letter	8/23	
Approved Board Minutes & Attachments - July (10 Days After Approved)	9/7	

B. Administration Report

The principal's report will be tabled until the August 2012 Board meeting due to her being out of the country.

The Assistant Principal/Student Affairs is working on the following items:

- Continuing to complete multiple projects in preparation for the 2012-2013 school year.
- Attending meetings with prospective students and parents to address academic and behavior concerns for students. Also met with parents to discuss and additional concerns.

- Serving as acting principal in the absence of our principal.
- Working with Pittsfield Township and private companies to develop assembly schedule for the 2012-2013 school year.
- Continuing to lead the MAC (Multicultural Academy Committee) and recruit parents.
- Continuing to work with Admin and Dr. Rezza to ensure that returning students will have a completed re-enrollment from on record.
- Met with families for prospective enrollment and gave building tours. As well as coordinate enrollment events.

Dr. Samaha inquired about the current enrollment for the upcoming school year. It was reported that our numbers are on track and we are in good standing for the 2012-2013 school year.

A. Financial Reports

Brian O'Reilly led the board in review of the monthly financial report.

Richard DeBacker made a motion to approve the monthly financial report as is, Shafik Khalil second it. The motion passed unanimously.

Richard DeBacker made a motion to approve the amended 2011-2012 budget as is, Yameen Jaffer second.

The motion passed unanimously.

CAO Report

Dr. Samaha stated that the Academy is in good shape financially and have a stable account. Our state note will arrive the 22nd of August. Dr. Samaha requested that by the next meeting a committee for a task force with the Pittsfield Police Department be established. An Academy member, board member and member of administration will be on the committee. Yameen Jaffer, KC and Dr. Samaha will be on the committee as well as The Pittsfield Chief of Police will be on the committee. We will send a letter to the Police Chief to establish the committee. Dr Samaha asked that establishing goals for this committee be on the agenda for the next meeting.

Dr. Samaha informed the board that the engineering plan has been completed for the kitchen and discussed the details of the plan. The plan has been approved by the health department. The cost for completion of the project will be approximately \$60,000.

B. Public Comments

Glenn Bachman commented that he had not seen another school where the compliance reporting is so intricate and detailed. He commended us on the compliance schedule; he will take this idea to other boards.

Dr. Samaha stated the UMC is only 16 months old and from day one they have been successfully compliant on everything.

C. Board Comments

None.

D. Scheduled New Business

-Board Policies and Resolutions: This items will be tabled until the August 2012 meeting.

-Approval of Academy Parent/Student Handbooks: This item will be tabled until the next August 2012 meeting.

-Curriculum Update: Vince Buccirosso of UMC reported to the board that for the last seven months we have been looking into deciding on a new curriculum. We highly recommend Core Knowledge as the curriculum we will go with. We involved some of our lead teachers, and have buy in. Ultimately we will see an increase in achievement. Saline and WISD is recommending this curriculum. Saline is the top district in our state.

Richard Debacker made a motion to proceed with purchase of the Core Knowledge program. Yameen Jaffer second the motion. The motion passed unanimously.

E. Extended Comments

None.

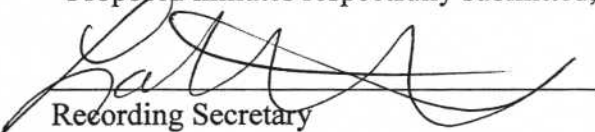
F. Confirmation of Next Meeting

August 22, 2012 2:30pm

G. Adjournment

Richard Debacker made a motion to adjourn. Shafik Khalil second.

Proposed minutes respectfully submitted,


Recording Secretary

Date: 8-22-12

Approved by the Board of Directors at its 8 22, 2012 meeting.


Board Secretary

8/22/12
Date